

Blanchard Valley Health System: Point of Care Testing
Abbott ID NOW Training Checklist

Method: **Abbott ID NOW**

Test analytes: **COVID-19 2.0, Influenza A and B, RSV and Strep A 2**

Associate Name and Title: _____ Location: _____

(print legibly) Associate ID number: _____ Date of Initial Training: _____

1. Instrument Overview

Task	Completed
Review Operator's Manual & Quick Start Guide	<input type="checkbox"/>
Identify power button, temperature indicator, touch screen	<input type="checkbox"/>
Locate power cord and power port	<input type="checkbox"/>
Understand USB connectors and their purpose	<input type="checkbox"/>
Printer setup (if applicable): cords, connectors, paper	<input type="checkbox"/>
Barcode reader (if applicable)	<input type="checkbox"/>
Touch screen functions: Run Test, QC, Review Memory, Logout, Preferences, Setup	<input type="checkbox"/>
Locate serial number and Technical Support contact	<input type="checkbox"/>
Proper cleaning and maintenance	<input type="checkbox"/>

2. Reagent Overview

Task	Completed
Review reagent package insert(s), storage, kit components, warm-up times, lot numbers, expiration dates	<input type="checkbox"/>
Collection swabs and unused screw-top tubes	<input type="checkbox"/>
Orange Test Base – Package #1	<input type="checkbox"/>
Blue Sample Receiver & White Transfer Cartridge – Package #2	<input type="checkbox"/>
Quality control swabs (Positive & Negative)	<input type="checkbox"/>
Plastic transfer pipette (Flu and RSV only)	<input type="checkbox"/>
Review precautions and PPE requirements	<input type="checkbox"/>

3. Sample Requirements

Task	Completed
Review acceptable swab/transport media types	<input type="checkbox"/>
Correct technique for returning swab to package	<input type="checkbox"/>
Sample storage conditions	<input type="checkbox"/>

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4. QC and Patient Testing

Task	Completed
Follow universal precautions	<input type="checkbox"/>
Demonstrate login to ID NOW	<input type="checkbox"/>
Understand self-test	<input type="checkbox"/>
Initiate QC or patient test from main menu	<input type="checkbox"/>
Select correct reagent set	<input type="checkbox"/>
Handle and place reagent components correctly	<input type="checkbox"/>
Use correct QC swab or patient sample	<input type="checkbox"/>
Follow correct timing and technique	<input type="checkbox"/>
Initiate test correctly	<input type="checkbox"/>
Observe proper positioning of Transfer Cartridge	<input type="checkbox"/>
Complete QC/patient test process	<input type="checkbox"/>
Understand result and procedural control	<input type="checkbox"/>
Dispose of reagent pieces safely	<input type="checkbox"/>

5. Result Interpretation

Task	Completed
Locate and interpret QC/patient results	<input type="checkbox"/>
Understand actions for invalid results	<input type="checkbox"/>
Know main causes of invalid results and repeat process	<input type="checkbox"/>

6. Reporting Responsibility

Task	Completed
Understand responsibilities for reporting results	<input type="checkbox"/>

Associate Signature: _____

Date: _____

Trainer/Assessor Signature: _____

Date: _____

Trainer/Assessor Job Title: _____